

**BHAVAN'S PUBLIC SCHOOL DOHA – QATAR**

**BHPS/CIR.NO: 03 /2026-27**

**DATE: 09/04/2026**

Dear Parents,

Greetings from Bhavan's Public School.

**Subject: Dispersal Strategy for Students Using Own Transportation (with effect from Sunday, 12/04/2026)**

The school has implemented the following dispersal plan to ensure a smooth and safe exit for all students using their own transportation:

**GATE OPENING TIME: 2 PM**

| <b>Grade(s)</b>  | <b>Parents' Entry Gate(s)</b> | <b>Students' Exit / Assembly Point</b> | <b>OT Pass collection</b> |
|------------------|-------------------------------|--|---------------------------|
| Grades VI to XII | Gate No. 2                    | Reception Entrance                     |                           |
| Grade I          | Gate No. 1 or 2               | Entrance 11                            | Entrance 11               |
| Grade II         | Gate No. 1 or 2               | Entrance 9                             | Entrance 9                |
| Grade III        | Gate No. 5                    | Entrance 4                             | Entrance 4                |
| Grade IV         | Gate No. 4                    | Entrance 3                             | Entrance 3                |
| Grade V          | Gate No. 5                    | Entrance 4                             | Entrance 4                |

We kindly request all parents to follow the above instructions to avoid crowding and to ensure a smooth dispersal process.

Note:

1. An Own Transportation (OT) Pass will be issued on **Sunday, 12/04/2026** to all students using their own transport. Parents of students in **Grades I to V** are requested to collect the OT Pass from the respective class teacher. For **Grades VI to XII**, the OT Pass will be distributed directly to the students in class.  
The OT Pass must be presented **daily** when picking up the child from school, starting from **Monday, 13/04/2026**.
2. If a child is to be picked up by someone other than the parent, an authorization letter signed by the parent, along with a copy of the authorized person's Qatar ID, must be emailed to the class teacher on or before 12/04/2026.
3. Parents are requested to ensure that their children are picked up **by 2:30 PM**. The school **will not be responsible** for the safety of students remaining on campus after this time.

Thank you for your cooperation.

Regards,

Principal