

Bhavans Public School, Doha- Qatar

BHPS/Cir No: 31/2020-21

Date: 22/10/2020

Dear Parents, Greetings from Bhavans!

This is in continuation with the Video guidelines circulated for conducting online Examination. You are requested to go through the video and note the following points.

- 1. Access Midterm Examination is given in the School website:- www.bhavansqatar.org and click on Online Exam.**
- 2. Password and username for Midterm Exams are the same given for Pre- midterm online examination.**
- 3. Click the answer for every Multiple Choice question and move to the next question by clicking Save& Next.**
- 4. After completing all answers, students have to click SUBMIT TEST, If not done answers will not be submitted in the portal. It is applicable to all Classes from III to XII.**
- 5. For Classes III to V all questions are multiple Choice and by clicking the answer, it will be saved automatically and move to the next question by clicking Save& Next.**
- 6. For Classes VI to XII descriptive type Questions are to be answered separately (A4 size paper can be used). Each answer with Question number should be scanned and uploaded, one by one. If Answers are scanned and uploaded as a single document, it will be treated as one answer only by the software. (For Classes VI to XII, ONE Hour extra time is allotted for uploading)**
- 7. After completing all answers students have to click SUBMIT TEST, If not done answers will not be submitted in the portal. It is applicable to all Classes from III to XII.**
- 8. Once SUBMIT TEST is clicked, reviewing of answers is not possible. Therefore, students should review all answers before clicking SUBMIT TEST.**
- 9. For technical help during examination – please contact Technical team by Mobile No. 55104617 or 66741305 or 30646434**

With Regards & Best wishes to students for their online examination.

NB: Parents are requested to note the Date and Timings of Examination as online examination is preset and cannot be preponed, delayed or repeated.

With Regards



Principal